

**Official Proceedings of the
Northeast Michigan Materials Management Authority (NMMMA)
February 29, 2024- 9:30 a.m.**

The Northeast Michigan Materials Management Authority (NMMMA) met in Regular session on Thursday, February 29, 2024 at 9:30 a.m. at the Charter Township of Alpena, 4385 US-23 N., Alpena, MI 49707.

Directors Present:	Cindy Johnson	City of Alpena
	Rachel Smolinski	City of Alpena
	Nathan Skibbe	Charter Township of Alpena
	John Kozlowski	County of Alpena
	Bill LaHaie	County of Alpena
	Eric Smith	Green Township
	Mary Sue Thomson	Long Rapids Township
	Lenore Kasubowski	Maple Ridge Township
	Randy Fairbanks	Ossineke Township
	Gary Stephan	Sanborn Township
	Ron Lucas	Wellington Township
	Don Gilmet	Wilson Township
Directors Absent:	Laura Ellery-Somers	Charter Township of Alpena
Others Present:	Brad Mousseau	ARRF
	Mallory Miller	HOLCIM
Others(s) via Zoom:	Annie White	RRS
	Elisa Stelzer	RRS
	Mike Gonzalez	The Alpena News

Vice-Chair Johnson called the meeting to order at 9:31 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following Board Directors were present: Vice-Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Skibbe, Director Kozlowski, Director LaHaie, Director Smith, Director Thomson, Director Kasubowski, Director Fairbanks, Director Stephan, Director Lucas and Director Gilmet. Absent: Secretary Ellery-Somers.

ADOPTION OF AGENDA

Moved by Director Skibbe and supported by Director Lucas to approve the agenda, as presented. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

CONSENT CALENDAR

Straley, Lamp & Kraenzlein P.C. Audit Services

Moved by Director Skibbe and supported by Director Smith to approve the engagement letter with Straley, Lamp, & Kraenzlein P.C. for 2023 audit services for Northeast Michigan Materials Management Authority and authorize Treasurer Smolinski to sign the letter. Roll call vote was taken: AYES: Treasurer Smolinski, Director Kozlowski, Director LaHaie, Director Skibbe, Director Smith, Director Thomson, Director Kasubowski, Director Stephan, Director Lucas, Director Fairbanks, Vice-Chair Johnson and Director Gilmet. NAYS: None Absent: Secretary Ellery-Somers. Motion carried unanimously.

Moved by Director Lucas and supported by Director Skibbe to approve the consent calendar as presented. Motion carried by unanimous voice vote.

RRS-RESOURCE RECYCLING SYSTEMS UPDATE

Annie White, Senior Consultant, RRS provided an update on the following items:

- 1) MRF Operations Database & Scheduling and Tracking Hours Update. Ms. White will work with Interim Manager Mousseau on a database.
- 2) Ms. White has not been notified about the status of the PET grant for approximately \$33k yet that was submitted in late February.
- 3) Capital Funding Update
 - a. Vice-Chair Johnson reported that the Closed Loop Project term sheet was signed by herself and Treasurer Smolinski. This loan is for equipment only. They are working on a contract.
 - b. Vice-Chair Johnson reported that she is looking into building loan options, such as USDA loan and a loan from credit unions. This would help close the funding gap of approximately \$800,00.00.

The EPA Grant we submitted may have more funding available in March. If our application is considered we may not need to borrow money.

c. Congressional Earmark Process

- Annie White, Senior Consultant, RRS provided an overview of the process for releasing funds. We are currently in the beginning states. She will provide updates as the process moves forward.
- Environmental Assessment cost quote from Huron Engineering approval for Phase 1

RRS is hoping this process will take about four months, but it could be longer depending on what is required in the NEPA-National Environmental Policy Act.

- RRS will schedule a meeting with the USDA-United States Department of Agriculture, regarding intent to apply (next step after all funding figured out)
- 4) Zoning Permit update: Huron Engineering will be calling Wilson Township for an update on the zoning permit. We hope to have an update before the next meeting.

Moved by Director Gilmet and supported by Director Smith to take money out of the MRF Fund up to \$15,000.00 for an environmental study. Roll call vote was taken: AYES: Treasurer Smolinski, Director Kozlowski, Director LaHaie, Director Skibbe, Director Smith, Director Thomson, Director Kasubowski, Director Stephan, Director Lucas, Director Fairbanks, Vice-Chair Johnson and Director Gilmet. NAYS: None Absent: Secretary Ellery-Somers. Motion carried unanimously.

- 5) Elisa Stelzer, Senior Consultant, RRS provided an update on the MOA-Montmorency, Oscoda, Alpena Landfill. The MMP-Materials Management Planning meeting was held at MOA. All counties surrounding Alpena agreed that Alpena will be the DPA-Designating Planning Agency, and we will all plan together. We are not sure what Presque Isle is doing. Someone will need to reach out to them and see if they want to plan with Alpena County.

Diane Rekowski and Elisa had a conversation with Connie at MOA about a tipping fee for recycling. It was a productive conversation and they settled on asking for a percentage rather than a per pound fee. They are on the next MOA board meeting agenda on May 10th to discuss with the board.

Moved by Director Gilmet and supported by Director Kasubowski to receive and file RRS's report. Motion carried by unanimous voice vote.

FACILITY UPDATE

Facility Manager Brad Mousseau provided an update on the facility for February 2024 Report

- Testing the vertical baler, Director Skibbe will take out a generator so we know if the baler will run. Manager Mousseau will need to buy a new cord for the baler.
- The new plastic/metal bin is working well.
- New (all cardboard) signs have been ordered. The bin that was at the Charter Township of Alpena was missing signage.
- Manager Mousseau has been sending the work schedule to Treasurer Smolinski and Vice-Chair Johnson to tracking hours.
- Fix the bay doors.

FINANCIAL REPORTS

- 1) January 2024 Financial Reports-Alpena County
- 2) January 2024 Financial Reports-NMMA

Treasurer Smolinski presented the financials.

Moved by Director Kozlowski and supported by Director Gilmet to receive and file the 2024 January financial reports for NMMA and the Alpena County (Recycling surcharge). Roll call vote was taken: AYES: Treasurer Smolinski, Director Kozlowski, Director LaHaie, Director Skibbe, Director Smith, Director Thomson, Director Kasubowski, Director Stephan, Director Lucas, Director Fairbanks, Vice-Chair Johnson and Director Gilmet. NAYS: None Absent: Secretary Ellery-Somers. Motion carried unanimously.

HOLCIM UPDATE

Mallory Miller, HOLCIM provided an update on glass and tire recycling. Holcim will order two 10 cubic yard bins for glass. Discussion followed regarding glass bin locations. Northern Lights is a potential site. Director Kozlowski asked about the possibility of them being by Holcim. Ms. Miller will check into the butterfly garden as a possible site. She will also reach out to Silver Streak to discuss hauling.

Ms. Miller also reported that HOLCIM will help with tires on Clean-up Day.

RRS will send us a slide deck for presentations. Director Skibbe was invited by Ms. Miller to present at HOLCIM and ask them to be a corporate sponsor to support our recycling program.

Moved by Director Skibbe and supported by Director Kasubowski to receive and file HOLCIM's report. Motion carried by unanimous voice vote.

OLD BUSINESS:

1) Hauling of Recycling Bins was discussed.

a. GFL agreement to haul recycling bins

Moved by Director Gilmet and supported by Director Skibbe to approve the agreement with GFL to haul bins when we cannot at a rate of \$125.00 per hour. Roll call vote was taken:

AYES: Treasurer Smolinski, Director Kozlowski, Director LaHaie, Director Skibbe, Director Smith, Director Thomson, Director Kasubowski, Director Stephan, Director Lucas, Director Fairbanks, Vice-Chair Johnson and Director Gilmet. NAYS: None Absent: Secretary Ellery-Somers. Motion carried unanimously.

b. Silver Streak Lease agreement-we will contact Silver Streak to ask about a lease agreement for an extra truck they have if our truck goes down for an extended period of time.

2) Land Lease Agreement with County of Alpena- review draft and potential recommendation to Alpena County Board of Commissioners

The Authority agreed with the changes to the Land Lease Agreement with County of Alpena. We will send it to the Alpena County Board of Commissioners for approval so the agreement can get signed if approved. Treasurer Smolinski and Vice-Chair Johnson will attend their meeting to answer any questions.

NEW BUSINESS:

1) Upkeep of Bin locations:

Discussion took place regarding debris that is dumped outside of the bins. If it is possible for the host of the bin location to deliver the material to the center, they will take it. Manager Mousseau can send employees around to the bin locations when time allows to clean up.

2) Corporate Sponsorships:

Director Skibbe will present at Holcim and ask if they would consider being a corporate sponsor. He will also contact ITC. Treasurer Smolinski asked Director Skibbe to follow up with DTE.

GRANTS AND FUNDRAISING UPDATE

1) General Operations

2) Events

We need to work on signage for our clean up events.

3) Sponsorships

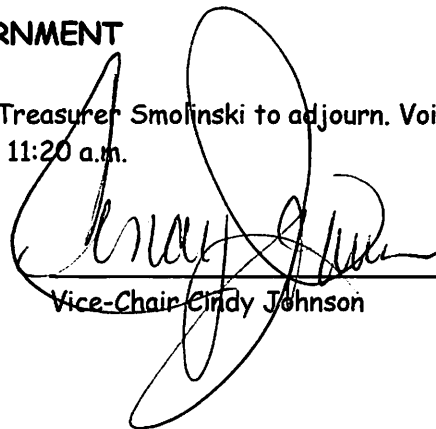
GENERAL UPDATES

- Elections of Officers will be on the April agenda. Moved by Director Skibbe and supported by Director Stephan to move the April 25, 2024 meeting to April 18, 2024. Motion carried by unanimous voice vote.
- Discussion was held to move the meeting in March. Vice-Chair Johnson will send out an email.
- We need to update our bylaws.
- We need to start planning for clean up days.

ADJOURNMENT

Moved Director Skibbe and supported by Treasurer Smolinski to adjourn. Voice Vote, Motion carried unanimously. Meeting adjourned at 11:20 a.m.


Acting Secretary Lenore Kasubowski


Vice-Chair Cindy Johnson