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**Official Proceedings of the
Northeast Michigan Materials Management Authority (NMMMA)
September 26, 2024- 9:30 a.m.**

The Northeast Michigan Materials Management Authority (NMMMA) met in Regular session on Thursday, September 26, 2024 at 9:30 a.m. at the Charter Township of Alpena, 4385 US-23 N., Alpena, MI 49707.

Directors Present:	Cindy Johnson	City of Alpena
	Rachel Smolinski	City of Alpena
	Laura Ellery-Somers	Charter Township of Alpena
	Russ Rhynard	Charter Township of Alpena
	John Kozlowski	County of Alpena
	Bill LaHaie	County of Alpena
	Mary Thomson	Long Rapids Township
	Lenore Kasubowski	Maple Ridge Township
	Randy Fairbanks	Ossineke Township
	Ron Lucas	Wellington Township
Directors Absent:	Eric Smith	Green Township
	Gary Stephan	Sanborn Township
	Dan Hibner	Wilson Township
Others Present:	Brad Mousseau	ARRF
Others(s) via Zoom:	Annie White	RRS
	Elisa Seltzer	RRS

Chair Johnson called the meeting to order at 9:30 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following Board Directors were present: Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Rhynard, Director LaHaie, Director Kozlowski, Director Thomson, Director Kasubowski, Director Fairbanks and Director Lucas. Absent: Director Smith, Director Stephan and Director Hibner.

ADOPTION OF AGENDA

Moved by Director LaHaie and supported by Director Kasubowski to approve the agenda as presented. Motion carried by unanimous voice vote.

ADDITION TO AGENDA

Moved by Treasurer Smolinski and supported by Director LaHaie to add bond counsel under new business item #4 to the agenda as presented. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

CONSENT AGENDA/MINUTES

Moved by Director LaHaie and supported by Director Kasubowski to approve the August 22, 2024 minutes and consent agenda as presented. Motion carried by unanimous voice vote.

RRS-RESOURCE RECYCLING SYSTEMS UPDATE

Annie White RRS Senior Consultant commented that the facilities report has been updated to include data for collections and shipments. This will be available on a spreadsheet with all of the information.

She also reported that they are working to help with the updates for the MRF equipment quotes and the process for procurement.

RRS received updated quotes for the Revolution System on the primary system design, as well as, the baler and compactor components as well.

Treasurer Smolinski commented that the quotes came back with a difference of approximately \$30,000.00.

Ms. White stated that the quotes for the Revolution System came back about the same. Since then, the quotes for the baler are about \$100,000.00 more. They are still working through those components. The Revolution System price difference was the optional extra pieces. They are looking into a higher quality compactor and the quotes for the baler was more. We need updated specs and drawings.

Treasurer Smolinski stated that RRS will work on the procurement of bids for equipment and an RFP for the facility and design this fall. We will discuss this further with the bond counsel. We want to be ready when the funding comes in.

Moved by Treasurer Smolinski and supported by Director LaHaie to receive and file the RRS report as presented. Motion carried by unanimous voice vote.

FACILITY UPDATE

Facility Manager Brad Mousseau gave an update on the following items:

- 1) Due to being closed on Labor Day, a paid holiday, we took in extra bins on Saturday. The new schedule seems to be working out well as we are keeping up.
- 2) The new automatic truck is on the road with the new logo. There may be a slight defect with the way the bins rest on the truck. Treasurer Smolinski spoke to Scott from MTEC and he is working on shims to help the bins sit level.
- 3) We have a total of 15 bins. All of the cardboard bins have been modified. The divided bins are getting worked on now. Lastly, the all-plastic bins will get modified. We hired Silver Streak to help us out until all of the bins have been modified.
- 4) Manager Mousseau reported that new shirts have been ordered for 8 employees. They will each receive two t-shirts and one hoodie each at a cost of \$400.00.
- 5) Annie White of RRS and Manager Mousseau worked on annual reports for roll offs and shipments.
- 6) Instead of picking up the recycling bin at Green Township every two weeks, it is being done once a week.

Moved by Director Rhynard and supported by Director LaHaie to receive and file the Managers report as presented. Motion carried by unanimous voice vote.

FINANCIAL REPORTS

Treasurer Smolinski presented the August 2024 financial reports from Alpena County and NMMMA.

Since we have a lot of recycling going to market the revenues will continue to increase. Treasurer Smolinski submitted a request for reimbursement from EGLE for the truck. We will need the funds for the pre-construction costs.

We are working to make it easier for the permitting process for residential and business recyclers. This will be handled by the Executive Director.

We are still in search of opportunities to get donations. We will be receiving our first check from MOA within the next month.

Director Skibbe had volunteered to gather donations by working with ITC. Director Rhynard will follow up with Director Skibbe on the status of the donation along with DTE and Presque Isle Electric. There is power point presentation that can be used to help acquire donations. Treasurer Smolinski reported that the audit bill was in the amount of \$11,000.00.

Moved by Secretary Ellery-Somers and supported by Director LaHaie to approve the August financial reports as presented. Motion carried by unanimous voice vote.

RRS RETAINER PROPOSAL

Treasurer Smolinski presented the renewal of the contract proposal with RRS Retainer 10-1-24/9-30-25.

She reported that the funding from EGLE will fund infrastructure and equipment, engineering, this also includes the new truck.

We will still need support from RRS to assist with the last piece of funding which includes the \$2.7 million dollar appropriation from USDA, the procurement for MRF equipment, coordination with engineers, and construction companies. Treasurer Smolinski stated that time and materials and will go through 9-30-25. If there are any large projects, we would get a quote before we move forward. Hourly rates are listed on page 2 of the proposal.

Moved by Secretary Ellery-Somers and supported by Vice-Chair Kozlowski to authorize Chair Johnson to sign the RRS Retainer contract in an amount not to exceed \$25,000.00.

Roll call vote was taken. AYES: Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Rhynard, Director LaHaie, Director Smith, Director Kozlowski, Director Thomson, Director Kasubowski, Director Fairbanks, Director Eaton, Director Lucas and Director Gilmet. NAYS: None Absent: None. Motion carried unanimously.

TRUCK DISPOSAL

Treasurer Smolinski requested that the 2000 Volvo Truck be disposed of. Dan Carriveau, from Silver Streak offered \$3,500.00 for the truck.

Moved by Director LaHaie and supported by Director Lucas to accept the offer from Silver Streak to purchase the 2000 Volvo Truck in the amount of \$3,500.00. Motion carried by unanimous voice vote.

CLEAN UP & ELECTRONICS EVENT

Treasurer Smolinski suggested that Cleanup Day and Electronics Day be combined moving forward. It is difficult finding volunteers for two events. A tentative date has been set for Saturday, May 3, 2025 from 8:00 a.m. - 3:00 p.m. Manager Mousseau was instructed to contact

NLA to make sure this date works and he will report back to the board. Manager Mousseau will also contact Resourceful Recycling for the Electronics and Environmental Rubber for the tires.

Treasurer Smolinski is a member of the Rotary Club and will reach out for volunteers.
Director Rhynard is a member of the Kiwanis Club and will reach out for volunteers.

A letter will be sent to the 8-townships, city and county to inform them that we are combining the clean-up day and electronics day. We will also ask for an appropriation for next year's budget. Chair Johnson will sign the letters and they will be emailed to the Supervisors, Clerk and Treasurer's. If a municipality would like an invoice, we can provide one. We will need to reach out to Huron Distributors as they make our signage and banners at no cost. Habitat for Humanity will be contacted as they like to be at clean-up day and electronics day in case there is something they could re-sell. We will inform Holcim as they recycle tires.

October 2, 2024

County of Alpena
City of Alpena
Charter Township of Alpena
Township of Green
Township of Long Rapids
Township of Maple Ridge
Township of Ossineke
Township of Sanborn
Township of Wellington
Township of Wilson

RE: Request for a Financial Allocation

Dear County Board of Commissioners, City Council and Township Boards,

I am writing to you to request funding to support our annual Clean Up Day and Electronics Day. We plan on combining the two events into one event for 2025. Once a date is confirmed we will notify everyone. Our community depends on us to host this popular event to contribute to a cleaner and healthier community and environment.

This is so popular that there are cars, trucks, and trailers lined up prior to start time and the lines continue until the end of the event. This event help reduce blight in our neighborhoods, woods, parks, ditches, etc. We anticipate the cost for the 2025 event to be approximately \$43,000.00.

Let's be proactive and help our residents and businesses who rely on these programs. The goal is to continue to host this event, we need your financial help.

We are requesting \$7,500 from the County, City and Charter Township of Alpena and \$1,500 from all other townships. We will also be working to acquire sponsors for these events as well.

Please make checks payable to: NMMMA

Please send your payment to: 720 W. Chisholm Street, Suite 7, Alpena, MI 49707

Thank you in advance for your consideration.

Regards,

Cindy Johnson, Recycling Chair

BOND COUNSEL

Treasurer Smolinski informed the board that we are getting short in our timeline to get funding for the new MRF. Chair Johnson and Treasurer contacted a couple of different bond counsels. It is a 4-to-6-month process to get bonds issued for the authority. They asked for proposals/engagement letters from two bond counsels to fund the 1-million-dollars. We need to get grants and/or any other funding secured by March of 2025 or this project is not going to happen. We have the EGLE Infrastructure Grant that we need to use by September 30, 2025. Treasurer Smolinski requested that the executive committee get together to review the proposals/engagement letters in October so we can move forward with a bond counsel. It could be anywhere between \$15,000.00 to \$25,000.00 for the bond counsel. We will also need to have a financial consultant.

Moved by Director LaHaie and supported by Director Lucas to allow the executive committee to meet and select a bond counsel from the two proposals that we received. Motion carried by unanimous voice vote.

GAP FUNDING LETTER

Chair Johnson provided an update on the GAP funding letter. It has sent to representatives and senators that represent the 5 counties that we are dealing with. MEDC, EGLE, Besser Foundation, she will contact 106th District State Representative Cam Cavit again, as well as, Governor Whitmer.

Director Kozlowski will reach out to Senator Michele Hoytenga.

CLOSED LOOP PARTNERS LOAN

Treasurer Smolinski reported that the bond counsel will need to review the Closed Loop Partners loan. The loan would be in the amount of \$750,000.00 (Equipment loan) for the Revolution System.

CLOSED SESSION

Moved by Treasurer Smolinski and supported by Director Kasubowski to enter closed session to review applications for an Executive Director position. Roll call vote was taken. AYES: Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Rhynard, Director LaHaie, Director Smith, Director Kozlowski, Director Thomson, Director Kasubowski, Director Fairbanks,

Director Eaton, Director Lucas and Director Gilmet. NAYS: None Absent: None. Motion carried unanimously.

The Board entered closed session at 11:00 a.m.

The Board exited closed session at 11:24 a.m.

GENERAL UPDATES

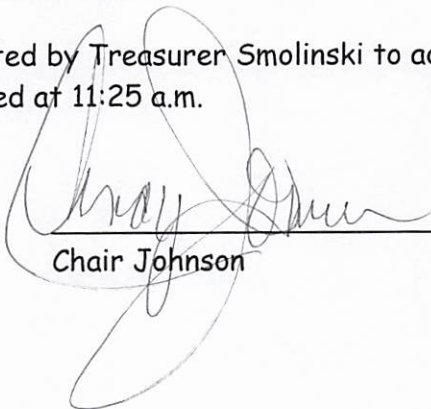
Next meeting date: October 24, 2024

ADJOURNMENT

Moved by Director LaHaie and supported by Treasurer Smolinski to adjourn. Voice Vote, Motion carried unanimously. Meeting adjourned at 11:25 a.m.



Secretary Ellery-Somers



Chair Johnson