

**Official Proceedings of the
Northeast Michigan Materials Management Authority (NMMMA)
October 24, 2024 - 9:00 a.m.**

The Northeast Michigan Materials Management Authority (NMMMA) met in Regular session on Thursday, October 24, 2024 at 9:00 a.m. at the Charter Township of Alpena, 4385 US-23 N., Alpena, MI 49707.

Directors Present:	Cindy Johnson	City of Alpena
	Rachel Smolinski	City of Alpena
	Laura Ellery-Somers	Charter Township of Alpena
	Russ Rhynard.	Charter Township of Alpena
	John Kozlowski	County of Alpena
	Bill LaHaie	County of Alpena
	Eric Smith	Green Township
	Mary Thomson	Long Rapids Township
	Lenore Kasubowski	Maple Ridge Township
	Randy Fairbanks	Ossineke Township
	Gary Stephan	Sanborn Township
	Ron Lucas	Wellington Township
	Don Gilmet	Wilson Township

Directors Absent: none

Others Present: none

Others(s) via Zoom: Annie White RRS

Chair Johnson called the meeting to order at 9:00 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following Board Directors were present: Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Rhynard, Director Kozlowski, Director LaHaie, Director Smith, Director Thomson, Director Kasubowski, Director Fairbanks, Director Stephan, Director Lucas, and Director Gilmet. Absent: None.

ADOPTION OF AGENDA

Moved by Director LaHaie and supported by Treasurer Smolinski to approve the agenda as presented. Motion carried by unanimous voice vote.

ADDITION TO AGENDA

Moved by Treasurer Smolinski and supported by Secretary Ellery-Somers to add Closed Session to the agenda before General Updates. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

EXECUTIVE DIRECTOR INTERVIEWS

The Executive Committee and Director Stephan took turns asking questions prepared by Treasurer Smolinski to the three Executive Director candidates. The rest of the board was also present for the interviews.

Director Fairbanks left at 10:10 a.m.

CONSENT AGENDA/MINUTES

Moved by Director LaHaie and supported by Treasurer Smolinski to approve the September 26, 2024 minutes, consent agenda as presented. Motion carried by unanimous voice vote.

FINANCIAL REPORTS

Treasurer Smolinski presented the September 2024 financial reports from Alpena County and NMMMA. We will be receiving the first check from MOA and will be able to add it to the budget. We will need to start working on the budget.

Moved by Director Gilmet and supported by Director Kasubowski to approve the September financial reports as presented. Motion carried by unanimous voice vote.

2024 NOVEMBER & DECEMBER/2025 MEETING DATES

Chair Johnson presented the 2024 November and December and 2025 meeting dates. There is a conflict with the 2024 December meeting date and it was proposed to move it from Thursday, December 19, 2024 to Tuesday, December 17, 2024 at 1:30 p.m.

Moved by Chair Johnson and supported by Treasurer Smolinski to adopt the 2024 November & December and 2025 meeting dates with one change, move Thursday, December 19, 2024 to Tuesday, December 17, 2024 at 1:30 p.m. as presented. Motion carried by unanimous voice vote.

BOBCAT EXTENDED WARRANTY

Treasurer Smolinski presented a quote from Protection Plus for an extended warranty for the Bobcat.

Moved by Secretary Ellery-Somers and supported by Director LaHaie to NOT approve the purchase of the extended warranty for the Bobcat from Protection Plus. Motion carried by unanimous voice vote.

BOND COUNSEL

Miller Canfield, we just ask for what we need. Timeline on our grant is tight. EGLE extension to September 2025, and we could get another extension. The EGLE grant is for equipment. The Bond process would take approximately months. We need a contractor to be ready before March. We must have the requirements met before the USDA 2.5 million can be released. The county board will need to back the bonds. We would pay a percentage of how much we borrow.

Moved by Director Smith and supported by Director Gilmet to ratify the decision of the Executive Committee to hire Miller Canfield (proposal Issuance of NMMMA Bonds for Recycling Center) as presented. Motion carried by unanimous voice vote. Ratify Miller Canfield as our bond counsel as presented.

Roll call was taken. AYES: Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Rhynard, Director Kozlowski, Director LaHaie, Director Smith, Director Thomson, Director Kasubowski, Director Stephan, Director Lucas, and Director Gilmet. NAYES: None Absent: Director Fairbanks. Motion carried unanimously.

RRS-RESOURCE RECYCLING SYSTEMS UPDATE

Treasurer Smolinski provided some background on the EPA SWIFR grant. NMMMA previously applied for an EPA SWIFER grant in 2021 specifically for MRF gap funding which was not funded. However, a debrief was held with EPA on NMMMA's application indicating that it scored well and that additional details on how disadvantaged communities could be actively engaged would help to increase the likelihood of the grant being funded.

This is part of us doing everything we can do to get funding. This will cost us some money to actually put the grant application together. We are hoping that the new executive director can help reduce this cost. If awarded, we would receive the funding by June of 2025.

Annie White RRS Senior Consultant presented information regarding the EPA's (Solid Waste Infrastructure for Recycling Grants) SWIFR Grant application which is due December 20, 2024 for an awarded amount up to \$5 million. NMMMA is considering applying for funding of one or more of the following items:

- *Completing the new MRF
- *Collection trucks and/or cards to offer curbside service to City of Alpena and Alpena Township
- *Collection truck and/or drop off containers for source separated glass collection
- *Collection trucks and/or drop off containers to optimize collection service in Alpena County and offer collection services in Iosco County, Montmorency County, Alcona County, Oscoda County and portion of Presque Isle County.
- *Outreach and education to support roll-out of new programs

WORK PLAN NARRATIVE

Task 1-Collection Infrastructure needs Identification
Estimated Level of Effort \$10,880.00

Task 2-EPA Grant Application Preparation Support
Estimated Level of Effort \$5,040.00

Task 3-EPA Grant Submittal (Optional) \$4,500.00

Project Timeline: Upon receipt of the signed proposal, RRS and NMMMA will identify a start date. The due date for the EPA SWIFR Grant is due December 20, 2024.

Project Budget: Compensation for this scope of work will be billed on a time and materials basis according to the terms and conditions included in the NMMMA Technical Support and Fundraising Retainer.

Don Gilmet left at 12:24 p.m.

Moved by Treasurer Smolinski and supported by Chair Johnson to enter into an agreement with RRS to provide services for EPA SWIFR Grant Application Support Tasks Budget and scope of work in an amount not to exceed \$20,420.00 as presented.

Roll call was taken. AYES: Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Rhynard, Director Kozlowski, Director LaHaie, Director Smith, Director Thomson, Director Kasubowski, Director Stephan and Director Lucas. NAYES: None Absent: Director Fairbanks and Director Gilmet. Motion carried unanimously.

CLOSED SESSION

Moved by Secretary Ellery-Somers and supported by Treasurer Smolinski to enter closed session to conduct Executive Director candidates interviews pursuant to MCL 15.268 (f). Roll call was taken. AYES: Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Rhynard, Director Kozlowski, Director LaHaie, Director Smith, Director Thomson, Director Kasubowski,

Director Stephan, and Director Lucas. NAYES: None. Absent: Director Fairbanks and Director Gilmet. Motion carried unanimously.

The Board entered closed session at 12:27 p.m.

Director Gilmet entered at 12:42 p.m.

The Board exited closed session at 12:51 p.m.

GENERAL UPDATES

Secretary Ellery-Somers asked since there is an election on November 5, 2024 does anyone have opposition and the only two were herself and Director Rhynard.


Next meeting date: November 21, 2024


The December meeting will be held on Tuesday, December 17, 2024 at 1:30 p.m.

Fundraising Update: A letter was sent out by Chair Johnson to all of the municipalities requesting an allocation for Clean-up/Electronics Day. We anticipate it costing approximately. \$33,000.00. If we do not raise at least \$30,000.00, we will need to cancel the event.

ADJOURNMENT

Moved by Treasurer Smolinski and supported by Director LaHaie to adjourn. Voice Vote, Motion carried unanimously. Meeting adjourned at 1:06 p.m.


Secretary Ellery-Somers


Chair Johnson