

**Official Proceedings of the
Northeast Michigan Materials Management Authority
(NMMMA) December 11, 2025 - 10:30 A.M.**

The Northeast Michigan Materials Management Authority (NMMMA) met in Regular session on Thursday, December 11, 2025, 10:30 a.m. at the Charter Township of Alpena, 4385 US 23 N, Alpena, MI 49707.

Directors Present:	Cindy Johnson Rachel Smolinski John Kozlowski Julia Silkworth Randy Fairbanks Don Gilmet Bill LaHaie	City of Alpena City of Alpena County of Alpena Maple Ridge Township Ossineke Township Wilson Township County of Alpena
Directors Absent:	Abbi Kaszubowski Laura Ellery-Somers Mary Thomson Eric Smith Gary Stephan Ron Lucas	Charter Twp of Alpena Charter Twp of Alpena Long Rapids Township Green Township Sanborn Township Wellington Township
Others Present:	ED Bailey Barr Kayla Wikaryasz	NMMMA The Alpena News
Public Comment:	None	
Others via Zoom:	Annie White	RRS

Chair Johnson called the meeting to order at 10:30 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken: the following Board Directors were present: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Director Silkworth, Director LaHaie, Director Fairbanks, Director Gilmet. Absent: Secretary Kaszubowski, Director Ellery-Somers, Director Smith, Director Thomson, Director Stephan, Director Lucas.

ADOPTION OF AGENDA

Moved by Director LaHaie and supported by Director Gilmet to adopt agenda as presented. Motion carried unanimously via voice vote.

ADOPTION OF CONSENT AGENDA

- 2026 meetings will be conducted on the fourth (4) Thursday of each month at 10:30am.

Moved by Treasurer Smolinski and supported by Director Fairbanks to approve the consent agenda with noted addition of meeting schedule for 2026. Motion carried unanimously via voice vote.

FINANCIAL REPORTS

- The account balance is seasonally low, with draws from a line of credit that will be repaid in January 2026, similar to the previous years' cash flow.
- Budget tracking shows income at 88% of projected and expenses at 86% of budget. Payroll expenses are at 82%.
- The budget was adjusted to better reflect the year-end projections.

- Revenue projections were discussed with assumptions of increases income from Iosco, Alcona and the glass recycling. Alpena Beverage has acquired a new glass bin.
- NMMMA negotiated a payment amendment with Amrize to receive compensation by the pound rather than by the container, which will provide additional revenue. Previously the rate was \$200 per 15-yard container which will switch to \$0.10/pound.
- Recyclable sales numbers have been conservative since market prices fluctuate but the hope is to supplement the budget with MMP grant funding.
- A separate budget will be needed for the new facility once operational. The current budget versus actual report for the new facility shows negative numbers because not all funding has been received yet.

Moved by Director Gilmet and supported by Director LaHaie to receive and file October and November 2025 Financial Reports as presented. Motion carried unanimously via voice vote.

NEW BUSINESS

1.) RRS Proposal

Moved by Director Gilmet and supported by Treasurer Smolinski to approve RRS proposal as presented with an amendment that expense over \$1,000 be approved by the Executive Committee and/or the Board.

Roll call was taken. AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Director Silkworth, Director LaHaie, Director Fairbanks, Director Gilmet
NAYES: None ABSENT: Secretary Kaszubowski, Director Ellery-Somers, Director Smith, Director Thomson, Director Stephan, Director Lucas. Motion Carried.

2.) Alcona Host Agreement

- ED Barr presented a signed agreement to take over Alcona County's monthly program, which consists of four (4) hours on the second Saturday of each month. NMMMA will provide the containers and collection services.

Moved by Director Gilmet and supported by Director Fairbanks to approve the Alcona Host Agreement as presented. Motion carried unanimously via voice vote.

3.) Purchase of Dump Trailer

- ED Barr presented a Big Tex dump trailer with 5.5-6-foot-tall sides which would triple materials pickup capacity compared to standard trailers. The trailer comes "as-is" with no warranty. ED Barr will thoroughly inspect the equipment before finalizing the purchase.

Moved by Secretary Smolinski and supported by Director Gilmet to approve the purchase of a Big Tex dump trailer in the amount of \$11,727.00 plus \$700 delivery fee for a total of \$12,427 to be funded from the facility equipment line item for 2026.

Roll call was taken. AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Director Silkworth, Director LaHaie, Director Fairbanks, Director Gilmet
NAYES: None ABSENT: Secretary Kaszubowski, Director Ellery-Somers, Director Smith, Director Thomson, Director Stephan, Director Lucas. Motion Carried.

4.) Purchase of Front Loader

- ED Barr presented information on a John Deere 244P compact loader with grapple bucket and forks. This is the final piece of equipment needed for the new MRF. This equipment will be used for loading the sort line. AIS offered to honor 2025 pricing if ordered now with delivery in September of 2026.

- Concerns were raised about compliance with procurement policy, requiring additional quotes. Discussion was had as to financing or purchasing with cash and balancing equipment needs with building priorities.

Moved by Director Gilmet and supported by Director LaHaie for ED Barr to pursue one (1) or more additional competitive quotes for the front-end loader and present them to the Executive Committee for final decision rather than proceeding with immediate purchase.

Roll call was taken. AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Director Silkworth, Director LaHaie, Director Fairbanks, Director Gilmet
NAYES: None ABSENT: Secretary Kaszubowski, Director Ellery-Somers, Director Smith, Director Thomson, Director Stephan, Director Lucas. Motion Carried.

5.) MMP FSR

- There is confusion regarding the date of 12/7/2026 on the FSR from EGLE. There are unanswered questions regarding the availability of recycling implementation funds for NMMMA and Alpena County.

6.) MMP Funding Request to Alpena County

- The board will hold off on making an official request for Materials Management Planning funding until they have more information about availability and timing.

7.) Bid for MRF site/building

- The current project bid is over budget and will require working with the contractor to reduce costs through alternative options and material substitutions before bonds can be issued.

- The board reviewed the single bid received for the MRF from Devere. It was explained to be a broad-spectrum quote without detailed specifications and costs could potentially be reduced during the pre-construction meeting.
- Additional costs not included in the bid are approximately \$200,000 for engineering and planning. There is an additional \$180,000 budgeted for potential tariffs regarding the Machine-X which could be reimbursed if not fully needed.
- The board must officially award the bid before they can meet with the contractor to discuss potential cost reductions.

Moved by Treasurer Smolinski and supported by Director Gilmet to award the bid to Devere Industrial LLC not to exceed the amount of \$3,757,276 and authorize Chair Johnson to sign associated documentation.

Roll call was taken. AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Director Silkworth, Director LaHaie, Director Fairbanks, Director Gilmet
NAYES: None ABSENT: Secretary Kaszubowski, Director Ellery-Somers, Director Smith, Director Thomson, Director Stephan, Director Lucas. Motion Carried.

OLD BUSINESS

Moved by Treasurer Smolinski and supported by Director Gilmet to approve the 2026 Budget and price list as discussed, maintaining the \$100 annual fee for businesses (both in and out of county), with no pro-rating. Motion carried unanimously via voice vote.

EXECUTIVE DIRECTOR REPORT

Moved by Vice Chair Kozlowski and supported by Director LaHaie to receive and file the Executive Directors report. Motion carried unanimously via voice vote.

GRANTS AND FUNDRAISING UPDATE

1.) MRF funding update

- A joint account with Alpena County is required for the USDA funding for the MRF project. The USDA requires all project funds to be in one visible location as co-applicants.

Moved by Treasurer Smolinski and supported by Director Gilmet to approve the opening of a joint account at Alpena Alcona Area Credit Union with Alpena County for MRF project, authorizing Chair Johnson, Treasurer Smolinski and ED Barr as signers.

2.) MMP Update

- ED Barr and Treasurer Smolinski will attend Alpena County meeting on January 27th, 2026 to present information regarding the MMP project.

GENERAL UPDATES

1.) Bylaws review is postponed to the January meeting with plans to distribute draft documents beforehand for review.

2.) Next meeting date: January 22nd, 2026 10:30a.m.

ADJOURNMENT

Moved by Director LaHaie and supported by Treasurer Smolinski to adjourn meeting at 12:10pm. Motion carried unanimously via voice vote.

X

Abbi Kaszubowski
Secretary

X

Cindy Johnson
Chair