

**Official Proceedings of the
Northeast Michigan Materials Management Authority (NMMMA)
September 25, 2025 - 10:30 A.M.**

The Northeast Michigan Materials Management Authority (NMMMA) met in Regular session on Thursday, September 25, 2025, 10:30 a.m. at the Charter Township of Alpena, 4385 US 23 N, Alpena, MI 49707.

Directors Present:	Cindy Johnson	City of Alpena
	Rachel Smolinski	City of Alpena
	John Kozlowski	County of Alpena
	Bill LaHaie	County of Alpena
	Mary Thomson	Long Rapids Township
	Julia Silkworth	Maple Ridge Township
	Abbi Kaszubowski	Charter Township of Alpena
	Laura Ellery-Somers	Charter Township of Alpena
	Ron Lucas	Wellington Township
	Don Gilmet	Wilson Township

Directors Absent:	Randy Fairbanks	Ossineke Township
	Eric Smith	Green Township
	Gary Stephan	Sanborn Township

Others Present:	Bailey Barr	Executive Director
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Public Comment:	None
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Other(s) via Zoom:	MachineX
	The Alpena News – Kayla

Chair Johnson called the meeting to order at 10:35 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken: the following Board Directors were present: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Director Silkworth, Director

LaHaie, Director Thomson, Acting Secretary Kaszubowski, Director Ellery-Somers, Director Lucas, and Director Gilmet. Absent: Director Fairbanks, Director Smith and Director Stephan.

ADOPTION OF AGENDA

Moved by Director Ellery-Somers and supported by Director Gilmet to adopt the agenda and add discussion of date change for the November meeting. Motion carried by unanimous voice vote.

ADOPTION OF CONSENT AGENDA

Moved by Director LaHaie and supported by Treasurer Smolinski to approve the Consent Agenda as presented. Motion carried by unanimous voice vote.

NEW BUSINESS

1) MachineX Proposal

Executive Director Barr introduced two online contacts from MachineX, Matt Risko and Etienne Lessard, who offered (4) different proposals. The proposals were sent to RRS to review the pros and cons of each one. The revised proposal includes above ground pits for the sort line and baler, and the recirculation system. The full amount to be awarded is \$1,893,000 for the sorting machine, baler, conveyor and installation, minus the tariffs. The rough scope for tariffs is estimated at \$150,000 - \$180,000.

Treasurer Smolinski commented that an architect is working to modify/add to the plans in order to satisfy the USDA and the site construction RFP will be reissued at the end of October. To issue bond, the full amount to request must be known. She recommends awarding up to \$180,000 to include tariffs. She added that NMMMA will not have the money available until the bonds are issued which could be the end of the year. She is currently looking for gap funding options. MachineX stated that the bid is good for several months, they understand the situation, do not foresee any issues, and want to work with NMMMA. The 10% deposit does not include the tariffs but could be adjusted to reflect that.

Moved by Treasurer Smolinski and supported by Director Gilmet to approve the proposal and allow Executive Director Barr to award the equipment RFP to MachineX in the amount of \$1,893,000 with an additional \$180,000 allocated for possible tariffs, totaling \$2,073,000.

Roll call was taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Director Silkworth, Director LaHaie, Director Ellery-Somers, Acting Secretary Kaszubowski, Director Thomson, Director Lucas and Director Gilmet. NAYES: None. Absent: Director Smith, Director Fairbanks and Director Stephan. Motion carried.

2) December Meeting Date Change

The regular December meeting date falls on Christmas Day, December 25th and the MMP meeting falls on December 18th. Moved by Treasurer Smolinski and supported by Vice-Chair Kozlowski to change the December meeting to December 11th at 11:00 a.m. Motion carried by unanimous voice vote.

3) November Meeting Date Change

The regular November meeting date shares the same date with MMP on November 20th. Moved by Treasurer Smolinski and supported by Director Gilmet to change the November meeting to November 13th at 11:00 a.m. Motion carried by unanimous voice vote.

4) Clean-up Day 2026

The state has changed the grant process for tire clean-up. If the event is before June 1st, you cannot be awarded grant monies through the state. Executive Director Barr recommended moving the Clean-up Day to a date in June in order to be eligible for grant monies from EGLE. The board is still interested in doing a combined clean-up day. Comment was made that the beginning of June is difficult due to graduation. Comment was made that a date in the fall may be more beneficial. Comment was made to hold it twice a year but that is not cost prohibitive. The clean-up day will remain at NLA next year and Executive Director Barr will verify there are no events happening at NLA concurrently with the clean-up day. Moved by Director Gilmet and supported by Director Ellery-Somers to change the County Wide Clean-up Day to June 6, 2026 from 8:00 a.m. – 3:00 p.m. Motioned carried by unanimous voice vote.

FINANCIAL REPORTS

Treasurer Smolinski presented the August 2025 financial reports from Alpena County and NMMMA. The MRF account is down due to the purchase of the new truck. She reached out to Besser Foundation to notify them that NMMMA was ready for distribution of the \$50,000 grant and that the architect will also be paid from this account. The pup trailer should be delivered soon and the remaining balance of \$37,660 will be due. The budget year is at about 67%. Total income is at 76.58%. Total expenses are at 67%. Total payroll expenses are just over 60%. Executive Director Barr is working on keeping payroll expenses on track. Budget adjustments will be discussed at the October meeting and the budget will be discussed in November.

Moved by Director Ellery-Somers and supported by Director LaHaie to receive and file the August 2025 financial reports as presented. Motion carried by unanimous voice vote.

EXECUTIVE DIRECTOR REPORT

• Sales of Recyclables Report

There have been (4) loads of cardboard, a couple loads of glass, and plastic from the previous month. Still waiting for the new facility in Canada to take plastic which should be at the end of October and there will be around (3) truckloads worth. Glass is being well received by Amrise and the payment system for invoices is working well.

• Iosco Update:

Bins from Iosco will be dropped off first, then the glass will be dumped before returning to dump the plastic. Glass bins will likely be 10 yards as they are splitting a 30-yard dumpster and the other 20 yards will be plastic and metal. Executive Director Barr feels adjustments will need to be made once the glass recycling takes off. Bins will be delivered around the beginning of October. Their program launch is expected at the beginning of October starting with Oscoda, followed by Whittemore then Tawas. It will require five waves of deliveries to get all the bins live. Executive Director Barr expressed concerns with Iosco

regarding how they split their bins as they will only have two bins split into two separate product types. The dividers are moveable however, and can be adjusted as needed. NMMMA can not service all three sites daily. They have the potential of onsite compacting, if necessary.

- **Paper Shredder**

There has been no interest expressed in the paper shredder. It could possibly go to a scrap yard, shared with used equipment sites or posted on social media for sale.

- **Signage**

New yard signs were purchased but it is cost prohibitive to change them to fabric or vinyl as those materials deteriorate quickly. The Charter Township of Alpena would like signs at both of their entrances and are able to do so, if desired, but NMMMA should consider purchasing permanent metal signs.

- **Concrete Pad at Alpena Township**

A quote for \$6,750 was received from Matt Tessmer to form and pour donated concrete for a pad at the Charter Township of Alpena. Executive Director Barr reached out to the township and asked if they would split the cost. It was approved by their board but NMMMA will need to cover \$3,350 of it. Treasurer Smolinski stated she did not believe it was financially possible this fiscal year. Executive Director Barr explained that Amrise will not hold the purchase order into next year. Treasurer Smolinski suggested that the township front the cost then invoice NMMMA the next calendar year. Tessmer requires 50% down and the township's payment would cover that. Tessmer can then invoice NMMMA for the remaining balance.

Moved by Treasurer Smolinski and supported by Director Gilmet to allow Executive Director Barr to pursue a concrete pad for the Charter Township of Alpena Hall with Amrise and Matt Tessmer in the amount of \$3,350 with the understanding that NMMMA's portion of the bill will be paid by the end of January, 2026.

Roll call was taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Director Silkworth, Director LaHaie, Director Ellery-Somers, Acting Secretary Kaszubowski, Director Thomson, Director Lucas and Director Gilmet. NAYES: None. Absent: Director Smith, Director Fairbanks and Director Stephan. Motion carried.

- **Plowing**

The cost last year for plowing was \$5,000. Executive Director Barr looked into lease options for trucks. Scott Plowman at Buick GMC dealership offered to lease a single cab 1-ton 2026 truck for \$750/month, plow not included. Alpena County has a ¾ ton truck whose lease NMMMA could absorb for \$1,100/month. Plow estimates received from Western and Boss came in at \$10,000. Acting Secretary Kaszubowski stated, for transparency purposes, that her brother is the owner of Freese Hydraulics, the Western plow dealer.

- **HAZMAT**

Executive Director Barr has found another company for HAZMAT pick up. The rates he received are cheaper than the current rates. There will be more information to come.

Moved by Director LaHaie and supported by Treasurer Smolinski to receive and file Executive Director Barr's director's report. Motion carried by unanimous voice vote.

OLD BUSINESS

The position of secretary on the executive committee is vacant. Moved by Treasurer Smolinski and supported by Vice-Chair Kozlowski to approve Director Abbi Kaszubowski as NMMMA secretary. Motion carried by unanimous voice vote.

GRANTS AND FUNDRAISING UPDATE

There is \$30,000 in corporate funding that NMMA is working with RRS on, through Carton Council and FPI (Food Packaging Institute). As soon as site

construction and building costs are received, the bonds can be secured. Executive Director Barr has a meeting with the architects today. Executive Director Barr and Treasurer Smolinski attended an MMP (Materials Management Plan) meeting last week and the next one is scheduled for October 16, 2025.

GENERAL UPDATES

Next meeting is scheduled for October 23, 2025 at 10:30 am.

ADJOURNMENT

Moved by Director Gilmet and supported by Treasurer Smolinski to adjourn.
Motion carried by unanimous voice vote. Meeting adjourned at 11:42 a.m.

Secretary Abbi Kaszubowski

Chair Cindy Johnson