

**Official Proceedings of the
Northeast Michigan Material Management Authority (NMMMA)
August 28, 2025 - 10:30 A.M.**

The Northeast Michigan Materials Management Authority (NMMMA) met in Regular session on Thursday, August 28, 2025, 10:30 a.m. at the Charter Township of Alpena, 4385 US-23 N., Alpena, MI 49707.

Directors Present:	Cindy Johnson	City of Alpena
	Rachel Smolinski	City of Alpena
	John Kozlowski	County of Alpena
	Bill LaHaie	County of Alpena
	Mary Thomson	Long Rapids Township
	Julia Silkworth	Maple Ridge Township
	Randy Fairbanks	Ossineke Township
	Ron Lucas	Wellington Township
	Don Gilmet	Wilson Township
Directors Absent:	Abbi Kaszubowski	Charter Township of Alpena
	Laura Ellery-Somers	Charter Township of Alpena
	Eric Smith	Green Township
	Gary Stephan	Sanborn Township
Others Present:	Bailey Barr	Executive Director
Public Comment:	None	
Other(s) via Zoom:	None (Zoom was not connected at the beginning of the meeting).	

Chair Johnson called the meeting to order at 10:34 a.m. (technical difficulties with Zoom) followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken: the following Board Directors were present: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director

LaHaie, Director Thomson, Director Lucas, Director Fairbanks, and Director Gilmet. Absent: Director Kaszubowski, Director Ellery-Somers, Director Smith and Director Stephan.

ADOPTION OF CONSENT AGENDA

Moved by Director Gilmet and supported by Treasurer Smolinski to approve the Consent Agenda as presented. Motion carried by unanimous voice vote.

MINUTES

Moved by Director LaHaie and supported by Treasurer Smolinski to approve the July 17, 2025 Minutes as presented. Motion carried by unanimous voice vote.

FINANCIAL REPORTS

Treasurer Smolinski presented the July 2025 financial reports from Alpena County and NMMMA. There is \$117,000.00 in the checking account. The MRF account is down due to the purchase of the new truck that is on the road. Revenues through 2025 are at 50%, recyclables are at 45%. Repairs have been high and payroll is right on track. Total expenses are at 57%. There will be a meeting with Lindsey Roberts, from Radiant Bookkeeping in September for review of budget adjustments to present in December.

July 2025 Financial Reports (reports from County Treasurer)

- a) Balance sheet period ending 7/31/25
- b) Revenue & Expenditure Report period ending 7/31/25

July 2025 Financial Reports (from Treasurer Smolinski)

- a) Balance Sheet
- b) Balance Sheet Detail
- c) Budget vs. Actuals General Operations
- d) Budget vs. Actuals New Facility Project
- e) Profit and Loss Detail

Moved by Director Gilmet and supported by Director LaHaie to receive and file the July 2025 Financial Reports as presented. Motion carried by unanimous voice vote.

EXECUTIVE DIRECTOR REPORT

Executive Report 8-28-2025

- **Iosco Update:**

Three drop-sites are ready. Signage has been approved. The Township Hall in Whittemore will be the first site in Iosco County to pick up recyclables, which will begin the week after Labor Day. There are some issues with the Tawas site. It is currently set up at the ice arena. After placing bins there, they are questioning whether or not there is enough space overall due to high volume traffic on nights they have hockey. This site will be monitored to ensure smooth pick up of recyclables.

- **Sales of recyclables report**

There are checks waiting to come however. Approximately \$7,000.00 worth of materials have been recycled, which is good. There are two-and-a-half trucks' worth of plastics being held until a better price can be negotiated. Other facilities that process plastics, other than Georgia Pacific, are being investigated.

- **Material end markets**

The sale of plastics has dipped while other materials have remained in the same price-range.

- **Cardboard Baler Concerns**

It has been discovered that the cardboard baler has been leaking hydraulic fluid and leaking into the cardboard that has been taken for recycling. Executive Director Barr had this matter checked out and had been told that the fluid in the machine needs to be checked and maintained every two years. After investigating

this matter, he was told it looked like the fluid hadn't been checked for five or six years. This has caused major problems for the machine and has caused the leakage to hoses and other parts of the baler. Two quotes were presented by Executive Director Barr for renting horizontal balers; one from Speed-Tech Equipment, who offered a one-year lease for \$2,000.00 per month with a set-up fee of \$7,500.00, and then to pay month to month after the one-year lease, the other from CRA (Compactor Rentals of America) who offered a monthly lease for \$2,250.00 with a required commitment of a five-year lease.

Moved by Director Gilmet and supported by Director LaHaie to rent a horizontal baler, LD-60-SD from Speed-Tech Equipment from Hudsonville, MI for \$2,000.00 per month with a one-year lease agreement and set-up fee of \$7,500.00 to be signed by Executive Director Barr, and after the one-year lease is up, for a month-to month payment to be determined at that time. The quote is based on final site survey, wood platform and steps removed by others, main electrical disconnect and wiring by others, baler subject to availability, and removal costs will be applied at end of term when baler is requested for removal. Executive Director Barr will seek a better price if he can get it and Treasurer Smolinski and Executive Director Barr will discuss which account the funds will come from. Another different baler also needed an oil change, which was quoted by Speed Tech for \$4,784.75. Executive Director Barr was going to ask Speed Tech if a discount could be applied to this if they do this at the same time they are installing the rental baler. A final decision will be made by the Executive Committee.

Roll call was taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director LaHaie, Director Thomson, Director Fairbanks, Director Lucas, Director Gilmet. NAYS: None. Directors absent: Director Ellery-Somers, Director Kaszubowski, Director Smith and Director Stephan.

- **Plastic loads to Emmet County**

Two loads have been sent over to Emmet County and are ready for extra bins. Executive Director Barr stated that sorting the plastics is very labor intensive. He stated that 10% of the plastics that go into the bins is not recyclable. There is no profit-sharing with Emmet County and NMMMA.

- **Wilson School concrete pad done**

The concrete pad is all set up at Wilson School and looks good.

- **Equipment RFP Update**

To date, four bids have been received back from The Revolution System, Midwest Recycling, Machine X and Sparta. Executive Director Barr has looked at all of the systems on video, and has also taken a recent trip to North Carolina to observe The Revolution System. While Executive Director Barr was observing the Revolution System he found out that it could not be added onto for future expansion, while the others could. He will send packets of information to all Board members and recommendations should be made at the September NMMMA meeting.

- **Building/site RFP Update**

Executive Director Barr and Director Gilmet met with an architect as the USDA requires this to move forward. Things are presently put on hold until all the specifics are put into place. Director Gilmet stated that sometimes a different size building could become available, which would change the allowed dimensions of equipment for the recycling facility.

Moved by Treasurer Smolinski and supported by Director LaHaie to receive and file Executive Director Barr's Monthly Report as presented.

Old Business: None

New Business:

New Secretary

Secretary Silkworth needs to step down from the Secretary position beginning September 2025. Director Stephan and Director Kaszubowski's names were mentioned as possibilities. Chair Johnson said she would reach out to them to see if they were interested in the Secretary position.

Time change for meetings

Executive Director Barr stated due to his schedule that he would like to change the meetings on the fourth Thursday to 10:30 a.m. instead of 9:30 a.m.

Moved by Director Gilmet and supported by Treasurer Smolinski to change the NMMMA meetings on the fourth Thursday of every month to 10:30 a.m. beginning September of 2025. Motion carried by unanimous voice vote.

New website

Executive Director Barr presented two different quotes for a new website for NMMMA because NEMCOG will no longer offer this service. Civic Plus was a county service and would have to be accessed through the county website and NMMMA would no longer be able to use "alpenarecycles.org" as its domain. Their price per year was quoted at \$5,168.80, which included a \$938.00 annual recurring fee for monitoring. Another quote was received from Vivero Industries. The labor for building the website is \$2,000.00 plus website maintenance annually of \$1,100.00, for a grand total of \$3,100.00. Both quotes included that Executive Director Barr would have Administrator access. Vivero Industries would allow the "alpenarecycles.org" domain to be used.

Moved by Director Gilmet and supported by Director LaHaie to approve the new website for NMMMA to be designed by Vivero Industries for \$3,100.00.

Roll call was taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director LaHaie, Director Thomson, Director Lucas, Director Fairbanks and Director Gilmet. NAYS: None. Absent: Director Ellery-Somers, Director Kaszubowski, Director Stephan and Director Smith.

GRANTS AND FUNDRAISING UPDATE/MRF

Treasurer Smolinski presented that everything needed to be in place for the USDA which includes: grants, cash-flow needs to be satisfied in order for Bonds to be released.

MATERIALS MANAGEMENT PLAN (MMP) UPDATE

Treasurer Smolinski met with the MMP last Friday. The presentation will be sent out to the Board. Being involved in MMP reveals what is happening in other counties. Another representative is needed that owns a business to be a committee member. Their next meeting is September 18, 2025. The Bylaws for the MMP have been completed.

GENERAL UPDATES

Next meeting is scheduled for September 25, 2025 at 10:30 a.m.

Director Thomson left the meeting at 11:53 a.m.

ADJOURNMENT

Moved by Director LaHaie and supported by Treasurer Smolinski to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 11:55 a.m.

Secretary Silkworth

Chair Johnson