

**Official Proceedings of the
Northeast Michigan Materials Management Authority (NMMMA)
June 27, 2024- 9:30 a.m.**

The Northeast Michigan Materials Management Authority (NMMMA) met in Regular session on Thursday, May 23, 2024 at 9:30 a.m. at the Charter Township of Alpena, 4385 US-23 N., Alpena, MI 49707.

Directors Present:

Cindy Johnson	City of Alpena
Rachel Smolinski	City of Alpena
Laura Ellery-Somers	Charter Township of Alpena
Nathan Skibbe	Charter Township of Alpena
John Kozlowski	County of Alpena
Bill LaHaie	County of Alpena
Eric Smith	Green Township
Susie MacArthur	Long Rapids Township
Lenore Kasubowski	Maple Ridge Township
Gary Stephan	Sanborn Township
Ron Lucas	Wellington Township
Don Gilmet	Wilson Township

Directors Absent:	Ken Lobert	Ossineke Township
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Others Present:	Brad Mousseau	ARRF
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Others(s) via Zoom:

Vice-Chair Johnson called the meeting to order at 9:30 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following Board Directors were present: Vice-Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Skibbe, Director Kozlowski, Director LaHaie, Director Smith, Director MacArthur, Director Kasubowski, Director Stephan, Director Lucas and Director Gilmet. Absent: Chair Lobert.

ADOPTION OF AGENDA

Moved by Director Gilmet and supported by Treasurer Smolinski to approve the agenda as presented. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

CONSENT AGENDA/MINUTES

Moved by Director Gilmet and supported by Director Kasubowski to approve the May 23, 2024 minutes and consent agenda as presented. Motion carried by unanimous voice vote.

RESIGNATION OF CHAIR LOBERT

Vice-Chair Johnson announced that Chair Lobert has resigned. We thank him for his years on recycling.

FACILITY UPDATE

Facility Manager Brad Mousseau provided an update on the facility. He reported that June's Electronics Day went great. He hasn't received all of the numbers yet from Clean Up Day in May. There was a problem earlier in the month with bins overflowing and needing to get them unloaded more frequently. Things have improved. Our truck is inoperable. Silver Streak has been helping us out. Our new truck will be delivered next week.

We contracted with Poquette to haul for us to help us out at \$1,100.00 per haul. We will only do this when we are in a bind and have to empty out the bay.

Director Stephen informed the board that the MTA magazine had a nice article regarding recycling and the connection with the counties. It featured Emmet County's recycle pick up center which is very clean and open so it's more visible to see if people are dumping things.

Moved by Director LaHaie and supported by Director Gilmet to receive and file the Managers report as presented. Motion carried by unanimous voice vote.

FINANCIAL REPORTS

Treasurer Smolinski presented the May 2024 financial reports from Alpena County and NMMMA. She is working with the bookkeeper on the audit. We should have an audit report at next meeting. There will be a correction action plan from the auditors and will need a credit card policy. Discussion was held regarding accepting cash at the facility.

Moved by Kasubowski and supported by Director Gilmet to approve the May financial reports as presented. Motion carried by unanimous voice vote.

LAND LEASE AGREEMENT WITH COUNTY OF ALPENA

Treasurer Smolinski informed the board that the Land Lease Agreement with County of Alpena has been executed.

OLD TRUCK & HAULING

Vice-Chair Johnson provided an updated on the old haul truck. She reported that she was advised to not fix it. Manager Mousseau suggested selling it. Director Skibbe recommended to scrap it. Manager Mousseau will look to see if someone is interested in purchasing it.

CAMERA SYSTEM

Treasurer Smolinski did not have an update on the Camera System as more research needs to be done. Director Stephan, Director Gilmet and Director Kozlowski will work together on this project. If we find something to purchase, Treasurer Smolinski offered to reach out to our insurance as there are grants available. Manager Mousseau stated that he is researching cameras for the facility as well.

CONTACT INFO & QR CODE ON BINS

Vice-Chair Johnson provided an update on contact information/QR code on bins. She is working with Allegra.

ALPENA POWER COMPANY

Vice-Chair Johnson stated that we need to get in touch with Alpena Power Company to request that they turn in their materials at the facility and not the bins.

FOREST SERVICE TIRES

Former Chair Lobert resigned, therefore, we do not have an update on the Forest Service tires.

GRANT SEMI TIRE TRUCKS

Treasurer Smolinski stated that we still need the information on how many semi-tires we have received through the grant. Manager Mousseau will find out and will report back to her.

MONTMORENCY-OSCODA-ALPENA (MOA) RESOLUTION

Treasurer Smolinski and Vice-Chair Johnson presented the MOA Resolution that was approved by the MOA Board on 6-14-24. A Landfill allocation from targeted waste categories at MOA Regional Landfill to support the development and operation of a new material recovery facility (MRF) to be sited at 1334 Airport Road, Alpena, MI, Alpena County. The Northeast Michigan Materials Management Authority (NMMMA) has established the framework for development of the secured site along with initial infrastructure funding to support the development. (refer to the resolution for complete version).

Vice-Chair Johnson and Treasurer Smolinski will go to the MOA meeting tomorrow for the signing.

MOA Landfill approved a quarterly allocation of .50 cents per delivered cubic yard, maximum of \$75,000 per year (ex: up to max 150,000 cubic yards/\$75,000) for the supporting development and operation of the regional NMMMA MRF.

Moved by Director Gilmet and supported by Director Skibbe to accept the Montmorency-Oscoda-Alpena Landfill Resolution effective July 1, 2024 as presented. Motion carried by unanimous voice vote.

EMMET COUNTY AGREEMENT

Treasurer Smolinski presented Draft agreement with Emmet County for when we need excess materials transported. The purpose of this agreement is to provide for the receipt and processing of recyclable materials at the Facility, transported from drop-off recycling sites in Alpena County. NMMMA understands and agrees that this agreement creates no obligation on the part of Emmet County to continue to own or operate a recycle facility or transfer station. (reference rates in agreement)

The term of this agreement will be two (2) years commencing on the date of its execution. The agreement will automatically continue in full force and effect for five (5) additional periods of one year each from the date of expiration.

Moved by Director Lahaie and supported by Director Smith to approve the agreement with Emmet County for when we need to transport excess materials as presented. Roll call was taken; the following Board Directors were present: Vice-Chair Johnson, Treasurer Smolinski, Secretary Ellery-Somers, Director Skibbe, Director Kozlowski, Director LaHaie, Director Smith, Director MacArthur, Director Kasubowski, Director Stephan, Director Lucas and Director Gilmet. Absent: Chair Lobert. Motion carried unanimously.

EXECUTIVE DIRECTOR

Treasurer Smolinski stated that we need to hire an executive director. We need to fill this position by the end of this year. We have additional MOA funds beginning in July. A job description and pay scale will need to be developed.

Moved by Director Gilmet and supported by Director Stephan to allow Treasurer Smolinski to move forward with the development of the Executive Director position as presented. Motion carried by unanimous voice vote.

2025 EVENTS

Vice-Chair Johnson suggested that due to the difficulty in finding volunteers for Clean-up Day and Electronics Day, that the board consider combining both events. The month of June is also difficult due to the weather getting warmer, ending of school, graduations, baseball, etc. Now that we are having it at NLA we could consider adding a couple more hours to the event. Manager Mousseau will reach out to Resourceful Recycling Company to see if they are available, possibly May 10th or 17th, 2025. He will also reach out to NLA to make sure there aren't any conflicting events.

GRANTS AND FUNDRAISING UPDATE

Director Skibbe doesn't have an update on corporate sponsorships at this time.

CHAIR OF NMMMA

Treasurer Smolinski suggested having Vice-Chair Johnson move up to the Chair of NMMMA. We will discuss the Vice-Chair position at the next meeting. Director Kozlowski suggested that the executive committee should consist of only one director from an individual township, city or county. The by-laws need to be amended.

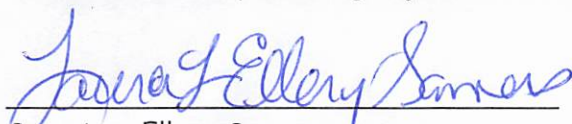
Moved by Treasurer Smolinski and supported by Secretary Ellery-Somers to appoint Vice-Chair Johnson up to the Chair position for the remainder of the year 2024. Motion carried by unanimous voice vote.

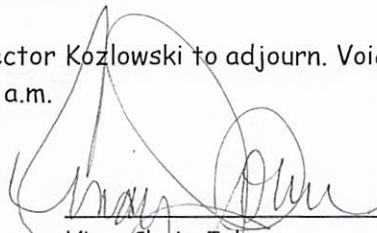
RRS UPDATE

Treasurer Smolinski provided an update from RRS. They are working with USDA to get some of the paperwork done trying to redirect the funding from the County to NMMMA. We are working with another potential lender to help with the funding gap. We may run into the same issue with traditional financing. We may be coming back to the county as a potential guarantor on a loan because they own the property.

ADJOURNMENT

Moved by Director LaHaie and supported by Director Kozlowski to adjourn. Voice Vote, Motion carried unanimously. Meeting adjourned at 10:45 a.m.


Secretary Ellery-Somers


Vice-Chair Johnson