Official Proceedings of the
Northeast Michigan Materials Management Authority (NMMMA)
May 29, 2025 - 1:30 P.M.

The Northeast Michigan Materials Management Authority (NMMMA) met in Regular session on Thursday, May 29, 2025 - 1:30 p.m. at City Hall, 208 N. First Avenue, Alpena, Michigan 49707.

Directors Present:	Cindy Johnson	City of Alpena
	Rachel Smolinski	City of Alpena
	Russ Rhynard	Charter Township of Alpena
	Abbi Kaszubowski	Charter Township of Alpena
	Bill LaHaie	County of Alpena
	John Kozlowski	County of Alpena
	Mary Thomson	Long Rapids Township
	Julia Silkworth	Maple Ridge Township
	Ron Lucas	Wellington Township
	Don Gilmet	Wilson Township
Directors Absent:	Eric Smith	Green Township
	Randy Fairbanks	Ossineke Township
	Gary Stephan	Sanborn Township
Others Present:	Bailey Barr	Executive Director

Other(s) via Zoom: None

Chair Johnson called the meeting to order at 1:30 p.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken: the following Board Directors were present: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director Rhynard, Director Kaszubowski, Director LaHaie, Director Thomson, Director Lucas and Director Gilmet. Absent: Director Smith, Director Fairbanks, and Director Stephan.

ADOPTION OF AGENDA

Moved by Director Gilmet and supported by Treasurer Smolinski to approve the agenda as presented. Motion carried by unanimous vote.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES
AND RECEIVE AND FILE APRIL 2025 ALPENA COUNTY RECYCLING SURCHARGE FUND
FINANCIAL REPORTS

Moved by Director Gilmet and supported by Director LaHaie to approve the April 24, 2025 minutes and Receive and File April 2025 Alpena County Recycling Surcharge Fund Financial Reports. Motion carried by unanimous voice vote.

MARCH AND APRIL FINANCIAL REPORTS

Treasurer Smolinski requested a postponement to present March and April 2025 reports from Alpena County and NMMMA to the June 2025 agenda. Bookkeeper Jackie Nicoll gave notice she was stepping down at the end of May and a replacement would be needed.

Moved by Director Gilmet and supported by Director Lucas to postpone the presentation and receipt of the financial reports at the June 26, 2025 meeting. Motion carried by unanimous voice vote.

NMMMA BOOKKEEPING SERVICES

Treasurer Smolinski stated that Bookkeeper, Jackie Nicoll, gave notice to step down from her position at the end of the month.

Motion by Director Gilmet and supported by Director LaHaie to allow Treasurer Smolinski to enter into a temporary agreement from May 29, 2025 until June 30, 2025 with Lindsey Roberts, who would take previous bookkeeper's place.

Motion carried by unanimous vote.

Roll call taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director Rhynard, Director Kaszubowski, Director LaHaie, Director Thomson, Director Lucas, and Director Gilmet. Absent: Director Smith, Director Fairbanks and Director Stephan. NAYS: None.

EXECUTIVE DIRECTOR REPORT

May Bin Report as of 5/23/25. Total: 72. Wilson-3, Sanborn-6, Maple Ridge-2, Long Rapids-3, Green Twp-3, Alpena Twp- 30, NLA-18, Moose Lodge-7.

Clean up day

475 Cars total: City of Alpena: 330, Alpena Twp: 88, Hillman: 1, Hubbard Lake: 5, Maple
Ridge: 14, Wilson Twp: 11, Sanborn Twp: 26.

COST

Wages: $1,390.00
Discount Disposal: $5,400.00
BARC Mattresses & Freon: $5,860.00
BARC Electronics: $3,708.25
BARC Freight: $4,592.00
Port a jon: $185.00
Provided lunch: $179.00
Environmental Rubber trailer: $3,000.00
Total: $24,314.25

INCOME

Cash collected: $5,601.00
Clover: $580.00
A&L: Added to June, 2025 agenda
Township and city contributions: $22,200.00

Total: $28,381.00

Moved by Treasurer Smolinski and supported by Director Gilmet to receive and file Executive Director Barr's monthly report as presented. Motion carried by unanimous voice vote.

OLD BUSINESS

None.

NEW BUSINESS

Executive Director Barr requested the issue of the Bobcat skid steer loader end- of-lease options to be presented at the June 26, 2025 meeting. A bobcat will not be needed for the future NMMMA site, however it is still needed at the present time. The options would be to buy it for $14,234.65 by August 1, 2025, return it, or continue leasing it. Executive Director Barr stated that a forklift will be needed for the future site.

A Motion to postpone the decision regarding the skid steer to the June 26, 2025 meeting was moved by Director Gilmet and supported by Director LaHaie. Motion carried by unanimous voice vote.

Iosco County Processing Agreement

A Term of Agreement was made to receive material from three sites in Iosco County with NMMMA along with a RFP for both parties to bring a staffing plan back.

Moved by Treasurer Smolinski and supported by Director LaHaie to approve the Iosco County Processing Agreement to commence on July 1, 2025 and shall terminate at the end of three years thereafter on June 30, 2028, as presented and authorize Chair Johnson to sign the agreement. Motion carried by unanimous voice vote.

Iosco County Hauling RFP

Executive Director Barr will work on putting a bid together for the Iosco County Hauling RFP. Many factors, including staffing, another driver and more labor are to be considered.

Moved by Treasurer Smolinski and supported by Director LaHaie to allow Executive Director Barr to develop and submit a bid to Recyclables of Iosco County and bring back to the Board.

CDL certification for Executive Director

Executive Director Barr expressed a need for an additional driver in case of emergencies arising. He is requesting funding for CDL training and certification through the Alpena Community College for this course for himself with a three-year employment agreement, not to exceed $5,000.00.

Moved by Director Gilmet and supported by Director LaHaie to approve CDL certification for Executive Director Barr not to exceed $5,000.00 and to develop a three-year employment agreement between Executive Director Barr and NMMMA.

Roll call taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director Rhynard, Director Kaszubowski, Director LaHaie, Director Thomson, Director Lucas, and Director Gilmet. Absent: Director Smith, Director Fairbanks, and Director Stephan. Motion carried unanimously. NAYS: None.

Transfer of money

Treasurer Smolinski explained that $5,000.00 would need to be transferred from the General Supplies Line item to the Travel line item in the NMMMA 2025 Budget to fund the CDL class for Executive Director Barr.

Moved by Director Gilmet and supported by Director LaHaie to approve the transfer of $5,000.00 from the General supplies line item to the Travel line item in the NMMMA 2025 Budget to fund the CDL class for Executive Director Barr.

Roll call taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director Rhynard, Director Kaszubowski, Director LaHaie, Director Thomson, Director Lucas and Director Gilmet. Absent: Director Smith, Director Fairbanks, and Director Stephan. Motion carried unanimously. NAYS: None.

GRANTS AND FUNDRAISING UPDATE

MRF funding update

Treasurer Smolinski presented that the USDA required NMMMA and Alpena County to be co-applicants and would have joint account concerning the USDA funds. The release of the funds is still to be determined. The USDA will review the RFP and approve the site construction and design. More information regarding bids for RFP will be needed along with a new amount figured on what needs to be borrowed on the bonds. Treasurer Smolinski is hopeful funds would be released by the end of June, 2025. This matter will be brought back to the Board.

Chair Johnson stated that the Environmental assessment had expired and a new one would have to be submitted.

Executive Director Barr is investigating sorting systems other than the Resolution System, that can be enhanced by going in-person to other facilities and getting different quotes to make an informed decision once the new facility is underway.

Director Gilmet left the meeting at 2:37 pm.

NMMMA Staffing

Treasurer Smolinski presented that three candidates for Facilities Manager had been interviewed without hiring anyone for this position. Executive Director Barr has been overseeing operations in the absence of a Facilities Manager. The Facilities Manager position would not be filled until the new facility is open. With this scenario, the crew leader would get an increase of pay from $19.00 to $19.50

per hour. The lead sorter would also get an increase in pay to match increased responsibilities. Executive Director Barr would also receive an increase in his pay. The lead sorter would be able to assist Executive Director Barr open and close the facility. The current payroll would change from $402,769.30 down to an estimate of $383,217.36 which would be a savings.

Moved by Chair Johnson and supported by Director LaHaie to approve the Motion to accept the increase in pay for the crew leader from $19.00 to 19.50 per hour and lead sorter to $17.50 per hour. At this point in time the specific person to fill the lead sorter position has not been determined. A new Facilities Manager would not be replaced until the new facility has opened.

Roll call taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director Rhynard, Director Kaszubowski, Director LaHaie, Director Thomson, Director Lucas. Absent: Director Smith, Director Fairbanks, Director Stephan and Director Gilmet (left at 2:37 pm). Motion carried unanimously. NAYS: None.

ADJOURN TO CLOSED SESSION

A motion to adjourn to closed session was moved by Director LaHaie and supported by Director Rhynard at 2:52 pm.

RETURN FROM CLOSED SESSION

Treasurer Smolinski presented a compensation raise for Executive Director Bailey Barr with a 5% pay increase from $63,500.00, bringing his base yearly salary up to $66,675.00, with a monthly stipend of $1,150.00 for performing Facilities Management duties, beginning June 1, 2025. The stipend will end when a new Facilities Manager is hired with the NMMMA.

Motion by Treasurer Smolinski and supported by Chair Johnson to raise Executive Director Barr's base salary 5% from $63,500.00 to $66,675.00 beginning June 1, 2025, with an evaluation at or before November 15, 2025.

Roll call taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director Rhynard, Director Kaszubowski, Director

LaHaie, Director Thomson, Director Lucas. Absent: Director Smith, Director Fairbanks, Director Stephan and Director Gilmet (left at 2:37 pm). Motion carried unanimously. NAYS: None.

A Motion was made by Treasurer Smolinski and supported by Director Kaszubowski to approve a monthly stipend to Executive Director Barr for performing Facilities Management duties, beginning June 1, 2025 in the amount of $1,150.00 per month until a new Facilities Manager is hired.

Roll call taken: AYES: Chair Johnson, Vice-Chair Kozlowski, Treasurer Smolinski, Secretary Silkworth, Director Rhynard, Director Kaszubowski, Director Thomson, Director Lucas. Absent: Director Smith, Director Fairbanks, Director Stephan and Director Gilmet (left at 2:37 pm). NAYS: Director LaHaie. Motion carried.

General Updates

Next meeting: June 26, 2025 at 9:30 a.m.

ADJOURNMENT

Moved by Director Rhynard and supported by Treasurer Smolinski to adjourn. Motion carried unanimously by voice vote. Meeting adjourned at 3:38 pm.

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Julia Silkworth Chair Johnson